

Sutton Parish Council

Minutes of the Sutton Parish Council Meeting held at 7.00pm on Tuesday 11 July 2023
at Sutton Village Hall

Present Cllr D Curtis Cllr J Daulby(vice Chair) Cllr L Daulby(chairperson), Cllr J Hunt

Cllr C Makepeace, L Nash Clerk and 9 members of the public

The meeting commenced at 7.00pm



AGENDA

1. **Apologies** none
2. **Declarations of Interest** none
3. **To minutes** of the 13 June 2023 meeting of the council were approved as accurate and signed by the Chairperson.
4. **Reports**

County Councillor N Dixon

5. **Public Participation Session**

6. **Safety Report A149/A1551**

Cllr J Daulby opened the item stating his disappointment with the content of the report. Referencing the Chief Constables commitment to safety and acknowledgment of concerns at the Tesco junction. The report proceeds to praise the effectiveness of the cameras on the A149 but fails to mention the ineffectiveness/lack of the data produced. Cllr Dixon commented positively on Cllrs Daulby's response and advised he should share them with the authors of the report. The meeting went on to discuss that the report had failed to address the concerns raised by all the stakeholders involved in obtaining the review and the generation of the report. Much of the data included in the report was out of date and did not include the evidence which had been provided by the stakeholders. Sutton Parish Council agreed to challenge the report and asked the clerk to contact the other stakeholders for their comments.

Cllr Dixon agreed to advise other stakeholders of Suttons response.

7. **TG32307 Wayford Bridge – Waterproofing and Resurfacing Scheme Proposals**

The meeting discussed the planned closure of the bridge for 5 weeks commencing in October. Cllr Dixon expressed that the contractor was unable to complete the works effectively and safely while still providing a single lane of traffic. The disruption and inconvenience of the road closure was acknowledged, and every effort was being made to minimise the effects.

8. **Sutton Village Signage** Council was presented with the above image to aid memory. Council was asked to consider applying this to formal communication from Sutton Parish Council. Council agreed and approved. The clerk will update as required.

9. **Planning Matters** To consider planning applications received from North Norfolk District Council/Broads

Application No: BA/2023/0150/HOUSEH

Proposal : Replacement of current porch roof with tiled roof and sky lights. Enclosed with a conservatory. Dwarf wall at base.

Address : Broadside Cottage , Staithe Road, Sutton, Norfolk

Applicant : Mrs Caroline Cornell du Houx

Previously notified for consideration to this committee – approved subject to conditions

10. Correspondence sent via email to Councilors EC/resident enquiries not for publication
RE/communication council decisions CD

Date Sent/Rcd +
code

None for notification

Signed.....Dated 8 August 2023



9. Allotments

9.1 Asbestos has now been wrapped and packed by Stalham Property Services and East Coast Insulations collected and disposed appropriately on 7 July 2023. Stalham Property Services will complete their services and removal of non-hazardous waste shortly.

9.2 Signage and a Notice board has been ordered by Cllr L Daulby from the “Men’s Shed” at Stalham and delivery and installation is imminent subject to weather conditions. It was additionally agreed by delegated authority a suitable Strimmer should be purchased. Cllr Curtis had received a demonstration and personal Health and Safety guidance and equipment from the supplier.

10 Administration & Clerks report

10.1 Zurich Municipal have provided correspondence to confirm our current policy is adequate to cover our responsibilities.

10.2 Barclays Bank The clerk advised of the continuing difficulties and concerns with security. The only reliable option for change is Unity Bank but this also attracts monthly fees. The clerk suggested that if we remain with Barclays and move to online authorised payments this will meet audit requirements and will provide a more efficient payment system. Council approved this change and asked the clerk to make the necessary arrangements.

11. Finance

11.1 Payments for Approval	Amount
Sutton Village Hall (annual fee)	£ 240.00
East Coast Insulations Ltd	£1050.00
Ray Woolston (Men’s Shed)	£ 335.00
L Nash (underpayment of salary)	£ 486.12
Stalham Engineering	£ 370.00

11.2 Receipts	Amount
R M Holdings	£345

12. Any Other Business – The Clerk was asked to contact Victory Housing concerning hedge trimming

13. In accordance with the Public Bodies (Admission to meetings) Act 1960 the meeting

RESOLVED to exclude the press and public during the following items due to the confidential nature

13.1 The Council is not currently registered for VAT. The Clerk advised the Council that we may be required to register for VAT in April 2024. Council discussed the implications of this registration. It was agreed that until the future of the Staithe Lease was agreed by Council VAT registration could not be confirmed. The clerk requested that a final decision regarding renewal of the lease be made at the next council meeting.

The meeting closed at 8.25pm

14. Date of Next meeting - scheduled for 8 August 2023 at 7.00pm

Signed.....Dated 8 August 2023