

Sutton Parish Council

Minutes of the Sutton Parish Council Meeting held at 7.00pm on Tuesday

13 February 2024 at Sutton Village Hall

Present Cllr D Curtis, Cllr L Daulby(chairperson), Cllr J Daulby,

Cllr J Hunt, Cllr C Makepeace, L Nash (Clerk) and 4 members of the public

The meeting commenced at 7.00pm



1. **Apologies** - None
2. **Declarations of Interest** Cllr C Makepeace
3. **The minutes of the** January 2024 meeting of the council were approved as accurate and signed by the Chairperson.
4. **Reports**

County Councillor N Dixon

1. Cllr Dixon noted the follow up A149 Safety Review meeting on 7 March 2024 and advised he will be unable to attend. The clerk advised that an email will be sent to all attendees shortly confirming the areas that will be discussed with Julian Fonseka the author from the Highways department. 2. Cllr Dixon advised that the feasibility study for the pedestrian crossing on the A149 between the Staithe and Lower Staithe Road had been completed providing three options. However, due to lack of budget no explicit recommendation was made. 3. Council tax levels will be increased for the coming financial year by 4.99%

5. **Public Participation Session**

1. A member of the public advised council she had invited a member of the Hawking Owl Trust to her residence with a view to them installing an Owl Box. At the same time, she had also asked if another box could be viable at the allotment site, if possible, she would like to gift a box to the Parish. Whilst the site potentially proved viable unfortunately the Parish Council will be unable to take up this offer. The lead time is too short to consult allotment holders and consider any short- or long-term impacts on the site.
2. A member of a charity fund raising group which hold one annual event at the Sutton Staithe Hotel approached the meeting as noise complaints had been made last year. The group hope to hold the event again this year on 12 July 2024. They have been working with Environmental Health and have brought sound meters which will have readings taken during the performance and the event will close at 11pm an hour earlier. Letters/leaflets will be delivered to households in the affected area in the coming months giving full details and a contact number. The event is held to provide funds for The East Anglian Air Ambulance Service and The National Association of Bikers with a Disability. They have also agreed to include a third Charity of the Parishes choice. The Parish thanked them for attending the meeting and confirmed that a few complaints had been raised last year but that they were not all concerning their event. At this stage the Parish could see that they were making every effort to reduce the impact of their Charity event and will help as far as it is able to communicate their pre-event details.

6. **Planning Matters**

6.1 PF/24/0037 - Sutton - Our Home, Church Road, Sutton

Erection of a single storey side and rear extensions and detached double cart shed with log store.

The Council considered the application and agreed no objections were raised by the Parish.

7. **Flooding Drainage and Sewerage**

7.1 The meeting at Hickling Barn arranged by Duncan Baker MP on 2 February 2024 was attended by three Sutton Parish Councillors and approximately 600 others North Norfolk Parishes (including Zoom attendees). Duncan Bakers office will be issuing details of all the matters raised and the responses made by the executives of all the leading agencies. It was a very lively meeting with the only clear message that these agencies believed in different solutions and currently were not working together. It has been promised that the Flood Resilience Programme, Environment Agency, Anglian Water IDB and Norfolk County Council will produce a joint response in approximately three months. In addition, some of the most extreme problems affecting public health raised were promised attention by Anglian Water. This however is a very small recognition of the problems being experienced and only the symptoms of the

outdated Drainage and Sewerage system unable to meet the needs of this century. Sutton residents are asked to keep the Parish up to date with any new issues that arise. The Council continues to keep the matter at the top of its agenda.

8. Churchyard Grass cutting.

8.1 Council is discussed and approved a 50% contribution towards the cost (£250).

9. Sutton Seniors Group

9.1 Council is discussed and approved a donation in respect of the Village Hall rental to the Sutton Seniors Group

10. Broadland First Responders

10.1 The Council is asked to discuss and approve a request for a donation. Council all agreed their wish to support this request. Following discussion and the earlier offer at 5.2 they would match the funding raised and donate to the Broadland First responders.

11. Correspondence from Sutton Staithe Boatyard.

11.1 Council is asked to consider correspondence received on 29 January 2024 concerning the car park. To date the Council has no knowledge of responsibility for the area of shingled land used as a car park outside of the Boatyard and beside the leased Staithe area. The area has been discussed intermittently for many years with differing outcomes relating to the matter at the time. This current council researched responsibility approximately two years ago relating to Insurance. At that time no evidence of ownership could be found only the use of an easement pertaining to all landowners beyond the boatyard. The Parish Council as the owner of the slipway is therefore one.

12. Administration & Clerks report no report

13. Finance Council discussed and approved the following payments

9.1 Payments for Approval	Amount
L Nash Printer	£59.99
L Nash Print paper	£18.97
Sutton Building Supplies	£176.40

14. Any Other Business – Cllr Hunt advised she had purchased a new lanyard for the Flagpole. The Clerk will arrange reimbursement.

15.. In accordance with the Public Bodies (Admission to meetings) Act 1960 the meeting

RESOLVED to exclude the press and public during the following items due to the confidential nature

15.1 Budget Update Council discussed the budget and agreed that should NNDC be able to consider funding for a better parking solution the Council would be willing to contribute.

15.2 The Clerks Hours The clerk advised that she worked beyond her current 26 hours each month. Her predecessor was contracted at 37 hours per month. Council agreed and approved to increase the clerk's hours to 40 hours each calendar month.

11. Date of Next meeting - scheduled for 12 March 2024 at 7.00pm

The meeting closed at 8.45pm