

Sutton Annual Parish Council Meeting

The Annual Sutton Parish Meeting was held on Tuesday 14 May 2024 at 6.30pm in Sutton Village Hall.

Present Cllr L Daulby (chairperson) Cllr J Daulby, Cllr J Hunt Cllr C Makepeace L Nash(clerk) and 9 members of the public.

MINUTES

1. Apologies were received and approved for Cllr D Curtis

2. To Minutes of the Annual Parish Meeting which took place on Tuesday 9 May 2023 were agreed and approved as an accurate account of the meeting and signed by the chairperson

3. Chairman's report. In May 2023 the owner of the field opposite the gravel hole attended the Parish meeting indicating his wish to develop on the field. His outline proposals were not considered suitable and although he requested ideas from the parish none were forthcoming. There has been no further contact from the landowner. At Sutton Staithe the moorings were dredged. A lot of work has been and is happening on the Staithe following the damage resulting from fly tipping, live aboard travelling boats and other activities from non-residents. The large recycling and rubbish bins have been removed along with the wooden shed. The undergrowth has been removed and the site is being restored to an area of beauty. Litter bins will be installed on the grass area.

We attended the Hickling Flood meeting where it was clear all the agencies involved need to work together to update our inadequate sewer and wastewater systems. Matthew Taylor DCC has arranged local meetings and we have highlighted local issues to be investigated.

The A149 safety report did not cover the points raised by local parish councils. Another meeting was arranged with the author of the report. The meeting was poorly attended but we were able to get some more details and some ideas on how to proceed.

The allotments are looking tidy and with the purchase of our own strimmer access can be maintained.

The development of Sutton Hall has kept both the clerk and me busy over the last couple of months. The results of the pre planning application are due to be published late May / early June. We will then need to wait to see if an actual change of use will be submitted.

4. To receive reports from Village Organisations. None

5. Any other business None

The meeting finished at 6.55pm

The monthly Parish Council meeting followed this meeting.

Sutton Parish Council

The Sutton Parish Council Meeting was held at 7.00pm on Tuesday 14 May 2024 at Sutton Village Hall

Present Cllr L Daulby (chairperson) Cllr J Daulby, Cllr J Hunt Cllr C Makepeace L Nash(clerk) and 9 members of the public.

Minutes

1. Election of Chairman

1.1 Cllr Lynne Daulby was proposed by Cllr J Daulby and seconded by Cllr J Hunt and elected to the Chair. Cllr L Daulby signed the Acceptance of Office Declaration.

2. **Co-option** It was proposed by Cllr L Daulby that Mathew Stimpson be Co-opted onto the Council, it was unanimously agreed by Council he signed a declaration of acceptance of office and joined the meeting.

3. **Apologies were received and approved for Cllr D Curtis**

4. **Declarations of Interest** Cllr Makepeace Sutton Building Supplies

5. **The minutes** of the April 2024 meeting of the council were discussed and approved as an accurate reflection of the meeting. The minutes were signed by the chairperson.

6. Reports

6.1 County Cllr Nigel Dixon Did not bring any items to the meeting but welcomed an update on Sutton Hall that had dominated the previous meeting.

6.2 District Cllr Matthew Taylor sent his apologies but provided the following statement that was read by the clerk.

Environmental Protection Issue – Laxfield Road

Matthew has been in contact with NNDC's Environmental Protection Team regarding reports of rats on Laxfield Road in Sutton, due to bird feed being left out. I understand this issue has now been resolved, with the resident who was feeding the birds agreeing not to continue.

Highways Issue – St Micheals Road

Kevin contacted Highways to report an uneven surface on St. Michael's Road after an elderly lady tripped and fell. Highways are looking into the issue, and we expect the necessary work to be carried out promptly to correct any faults with the pavement.

Sutton Hall Planning Application

Bruno Fraga da Costa, the planning officer assigned to this case, has left North Norfolk District Council's employment. The case has been passed on to the Development Manager, Geoff Lyon, and I've requested him to address the enforcement concerns raised by residents. Bruno's departure was not clearly communicated to councillors, which has caused the delay in obtaining an update.

Water/Flooding Meeting held in Sutton

Kevin, Matthew, Lynne, Chris and Lynne Nash met with Anglian Water, The Broads IDB, and Norfolk County Council to try to address long-standing flooding issues in the village. A follow-up meeting has been scheduled for Tuesday 21st May with the stakeholders to review the progress on the points discussed.

These included:

- The investigation and potential jetting of the drainage systems along Moor Lane.
- Considering potential enforcement action to free up wider waterways.
- Action taken by Anglian Water to support residents who have suffered significant issues with drainage.

7. **Public Participation Session** The continuing problem of hedges in New Road was highlighted. The clerk was asked to contact victory housing who has responsibility to maintain them. A member of the public addressed the environmental issue raised at 6.2. The site had worked with Environmental Health and no rats were seen or found at the site. Birds were no longer being fed and as a result local children could no-longer observe the birds. A member of the public raised the issue of the £3000 ring fenced to benefit young people. Could the Parish Council identify something related to spend this money on soon. The Chairperson agreed to consider ideas and bring to the next meeting. Members of the public raised that highways had redressed Staithe Road the surface water problem has now been made worse.

8. **The Woodland Trust** are providing 15 saplings trees to be delivered in November. The trees will be planted at the Allotment Gardens to help with drainage.
9. CPRE Conference on Flood Management for Parish Council. Council discussed and approved membership at £5.00 per month to CPRE Norfolk and the cost of sending three delegates £49.46.
10. Correspondence from Sutton Staithe Boatyard regarding his Licence. The boatyard owner has requested some further alterations to the current Licence. In the main this concerns historic and legal language used when the licence was written in 1991 and the missing site map. The boatyard owner, as is the Council concerned about boat waste. Council discussed the terminology used in the Licence and agreed it was difficult to make sense of its purpose. Council requested the clerk to provide them with some alternative language to discuss. The boatyard has accepted the licence for the current year, and the proposed changes seek only to provide clarity. Council hope this can be incorporated into the final document when the quay heading issues and the future of the slipway have been resolved. Boat waste issues are/have been a similar issue for the Parish Council. The Parish Council have recently advised the Broads Authority that they are unable to accept boat waste and these facilities should be removed immediately from their website. This should hopefully help at the boatyard. Council asked the clerk to communicate this to the boatyard and suggest future problems should be brought to the attention of the Broads Authority.
11. Update on works on the Staithe. This item was covered at the Annual Parish Meeting.
12. **Planning Matters** To consider planning applications received from North Norfolk District Council/Broads Authority for consultation prior to, or at the meeting **None**

13. Administration & Clerks report

13.1 Insurance Premium Council considered and approved the renewal of the SPC policy to Zurich Insurance. As a result of last year's Internal Audit recommendations, a copy of the Assets register will be provided to them.

13.2 Policies for Review

13.3 Moorings The clerk updated Council on Mooring Vacancies and the current waiting list.

13.4 Update on Flooding Drainage and Sewerage This item was covered during the meeting.

14. Finance

14.1 Payments for Approval	Amount
PSH Environmental LTD skip x2 Staithe (paid)	£600.00
DRE Marine & Civils Slipway survey	£420
D Wakeman 2nd Staithe cut	£150
L Daulby-stationary	£21.68
L Nash April 23 National pay increase arrears	£364
L Nash additional contracted hour 12hour p/m from 11/23 -5/24	£1851.36
CPRE Norfolk flooding conference (reimbursement to L Nash)	£49.46
Glasden 2x litter bins for Staithe	£743.50
Stalham Property Services	£
Sutton Building Supplies	£622.80
Zurich Insurance	£300.00

14.2 Receipts	Amount
Precept	£8000.00
Sutton Staithe Boatyard	£3030.50
Mooring fees	



14.3 Bank reconciliations/Bank Statements

14.4 End of Year accounts

14.5 Budget Update

15. Any Other Business – Proposals for the spending of the ring fenced play equipment money to be included on the next agenda

16. Date of Next meeting - scheduled for 13 June 2024 at 7.00pm