Explanation of variances – pro forma

Name of smaller authority: **Sutton Parish Council**

County area (local councils and Norfolk

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	45,266	46,532				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	16,000	16,000	0	0.00%	NO		
3 Total Other Receipts	7,129	9,569	2,440	34.23%	YES		Boatyard licence was previously £3,000 per year, increased to £6,061 per year in 2024/5 (£3,061 difference, plus £420 received in April 2024/5 relating to 2023/24 lease). Staithe mooring income decreased by £1,434.50 due to works to moorings making some unavailable. Increase of allotment income of £134 due to extra plots being let. Increase in interest of £240.34 due to better interest rate when changing banks.
4 Staff Costs	7,296	13,095	5,799	79.48%	YES		2023/4: Clerk on 28 hours/month @ £21.04 = £7,069 plus £227 Employers NI. 2024/25 Clerk on 40 hours/month @ £22.65 = £10,872 plus £363 Employers NI = £11,235. 82 hours overtime completed in year at £22.65 = £1,857
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	14,567	32,592	18,025	123.74%	YES		In 2024/5 the Council spent £21,528 extra on repairs to the quay heading and bank at the Staithe. £1,460 less was spent on S137 donations (2023/4 saw a donation of £1,384 made to the church for the Coronation event). In 2024/5 £1,554 less was spent on administration and training (2023 was an election year so more training costs). Remaining £500 is general fluctuations in costs and spending across numerous budget lines.
7 Balances Carried Forward	46,532	26,414				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	46,533	26,415				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	36,771	36,771	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		