

Sutton Parish Council

Minutes of the Meeting held 7.00pm on Tuesday 10 September 2024

at Sutton Village Hall

Present: Cllr D Curtis Cllr L Daulby (Chairperson) Cllr J Daulby ,Cllr J Hunt, Cllr S Jackson, Cllr C Makepeace, Cllr M Stimpson, Lynne Nash (Clerk) and 6 members of the public.



1. Apologies and Approval of absences- None

2. Declarations of Interest - None

3. To approve as accurate minutes of the 13 August 2024 meeting of the council. Item 11.1 was removed from the minutes by striking through. Confirmation will be confirmed at item 7 of this night's meeting. The minutes were then unanimously approved and agreed as an accurate reflection of the meeting and signed by the chairperson.

4. Cllr N Dixon was unable to attend the meeting but submitted the following statement.

4.1.A149 Safety Review Responses – I raised this at Stalham TC last night and noticed they were scheduled to discuss it, in relation to the Parish Partnership scheme, after I left the meeting. I asked for the outcome of that discussion to be shared with you soonest. Unfortunately, I won't be able to raise this with Smallburgh PC tonight in person but will raise it in a short report.

4.2.Are you able to share with me the surface water flooding item on your Agenda, please, so that I am updated?

4.3.I would appreciate sight of the PC agreed response to the Sutton Hall Planning application, especially as it relates to the highway network constraints and the impact on the rural environment. I will need to consider those in my own response.

5. Public Participation Session

A resident wished to raise a pest control problem that they had brought to the attention of NNDC but had not been resolved and a planning enquiry that remained unanswered. The council advised they would bring it to the attention of District Councillors who would make the relevant enquiries.

6. Flooding in Sutton -Several residents were unhappy that Anglian Water had written to them seeking they comments on flooding in Sutton and inviting them to a meeting on 5th September 2024 at Horning Ferry Marina. The letter was received on 4th September 2024, which was not only too late, but the location was difficult. The Parish Clerk attended the meeting to highlight the difficulties to D Wray the Anglian Water host and request his attendance at the next Parish Council meeting. The clerk is in communication and awaiting confirmation of his attendance.

7. Childrens Playground fund ring fenced £3530.26.

7.1 Council to consider and approve a statement outlining the fund and details of application. The clerk produced a draft document to council which identified how Sutton Residents could apply to access the funds. The document was unanimously agreed and will be posted to the website for the duration of existence of the fund.

7.2 Council approved the new account separated from Parish Council finances. Cllr L Daulby, Curtis and Hunt as authorised signatories signed the application form for the clerk to send to Unity Trust Bank.

7.3 Cllr J Daulby proposed the Fund to be called Sutton Childrens Fund this was seconded by Cllr Makepeace and approved.

8. Planning Matters To consider planning applications received from North Norfolk District Council/Broads Authority for consultation prior to, or at the meeting .

8.1 Reference CL/24/1328

Alternative Reference PP-13182261

Address Sutton Hall, Hall Road Sutton Norwich Norfolk NR12 9RX

Proposal Certificate of lawfulness for existing use of dwelling as holiday let accommodation

The Council is asked to reconsider the above application in the light of further evidence submitted by the applicant. Council has been given until 13 September to submit any additional comments as consultee to the NNDC planning portal

The application previously came to the Parish Councils July meeting. On that occasion Sutton Parish Council did not approve the application and submitted a response as Consultee to NNDC planning portal.

Council discussed and agreed that the further evidence did not change their decision to reject the application. A further letter of consultation was agreed to be added to the planning portal as requested.

9. Allotments

9.1 Council considered and approved the reissue of Allotment Tenancy agreements wef 1.10.2024

9.2 Cllr Curtis advised that the contractor we use to cut the hedges annually at the allotments will be in the area shortly. It was unanimously agreed that Cllr Curtis can engage his services.

10. Chairpersons Report

10.1 The Chairperson and the clerk had a productive meeting with the manager of the Staithe Hotel. The Chairperson advised of the offer of bench tables for the Staithe all Cllrs thought this to be a good idea

10.2 The recently installed parking bollards by our moorings have now been hit twice by cars attempting to turn around rather than reversing. NNDC Highways have been asked for better and bigger signage to be placed by the pub car park.

11. Clerks Report

1.The clerk confirmed that our new email addresses will be name@suttonorfolkparish.gov.uk

2. PKF Auditors had confirmed completion of 2023/24 AGAR

3. Review of Polling Districts and Polling Places consultation

12. Finance

12.1 Council noted August 2024 Payment list.

12.2 To considered and approved the following payments for August 2024

12.2.1 D Wakeman grass cut	300.00
12.2.2 HMRC Employers N I	29.96
12.2.3 L Daulby ink	11.99
12.2.4 Reimbursement Allotment deposit	100.00

13. Any Other Business – any items will be noted and included on the next agenda.

13.1 Council discussed again the quotes for repairs to the Dyke at a cost of £6887. Cllr J Daulby was not now happy with the wood to be used referring to its longevity of approx. 10 years but with no guarantee. Council discussed the alternative options available which are limited. Cllr Makepeace offered a solution of reclaimed wood he felt may be available. No guarantees would be available but would have the benefit to the environment. All Cllrs were happy to view this option, Cllr Makepeace will discuss with the contractor and arrange a quotation for the wood.

13.2 Cllr Hunt raised the issue of road safety another incident putting a mother and 2 children in danger had arisen. The 2 children were still traumatised by the event. The Clerk will chase the roundels. We await the further action of the Safety review to discuss at the next meeting.

14. Date of Next meeting - scheduled for 8 October 2024 at 7.00pm