

Explanation of variances – pro forma

Name of smaller authority:

Sutton Parish Council

County area (local councils and):

Norfolk

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2024/25 £	2025/26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	46,532	26,414				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	16,000	18,000	2,000	12.50%	NO		
3 Total Other Receipts	9,569	15,430	5,861	61.25%	YES		VAT Claim of £3864.79. 2 New allotment holders paid 'allotment bonds' of £118.00. The council received £100 in donations. £1,005.24 was paid in advance and relates to April & May 26. This is due to new licence contract terms which is issued 3 monthly, the first period being from March-May.
4 Staff Costs	13,095	6,864	-6,231	47.58%	YES		Clerk sadly passed away causing a decrease in staff payments. This amount is also less as the salary of the locum RFO (£4,118.32) is included in box 6 as they were self employed until Feb 1st 26). The previous Clerks salary in 24-25 salary included arrears of £2,215.36 which wasn't paid this year.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	32,592	24,271	-8,321	25.53%	YES		24/25 included upgrades and repairs to quay heading and Stalthe totalling £10,095.99
7 Balances Carried Forward	26,414	28,709				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	26,415	28,709				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	36,771	18,131	-18,640	50.69%	YES		The asset register was unavailable to the new clerk at handover. Investigations are in process to ascertain assets.
10 Total Borrowings	0	0	0	0.00%	NO		