



SUTTON PARISH COUNCIL

Tel: 07450964574
Chair: Lynne Daulby

Email: clerk@sutton-norfolkparish.gov.uk
Parish Clerk: Cherrie Woods

To Members of the Council,

You are hereby summoned to attend a meeting of Sutton Parish Council on

Tuesday 14th July 2026 at 7pm at Sutton Village Hall for the purpose of transacting the following business:

Cherrie Woods, Parish Clerk 8th July 2026

- 1. To consider accepting apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. To confirm the minutes of the meeting held Tuesday 9th June 2026**
- 4. Public Forum**
 - a) County Councillor
 - b) District Councillor
 - c) Chairperson (L Daulby)
 - d) Public

(As per standing order item 20c, Public Participation time shall not exceed 15 minutes and no one person shall speak for more than 3 minutes, in both cases unless directed otherwise by the chair.) Questions do not require a response (item20d)
- 5. Action Log**

Receive action log
- 6. To consider any applications for co-option to the Council**
- 7. Planning (including applications received after publication of the agenda)**
- 8. Finance**
 - a) To receive bank reconciliation up to 30th June 2026
 - b) Receive quarterly accounting reports, including budget vs. actual reports and earmarked reserve balance
 - c) To **note** payments since the last meeting (payment list attached)
 - d) To **note** receipts since the last meeting (receipt list attached)
 - e) To receive and consider the payments list and resolve to **approve** payments. (payment list attached)
 - f) To **approve** any additional payments after publication of the agenda.
 - g) To note payments made since the last meeting under delegated authority

(Urgent expenditure of up to £500 may be authorised by the clerk, notwithstanding any budgetary provision. Item 4 financial regulations)

- h) Consider any grant applications received
- 9. To adopt 'Dignity at work' policy as part of the Civility & Respect Pledge**
- 10. To discuss maintenance of Parish assets and agree any actions:**
 - a) To consider restoration of bench by the 'Sutton sign'
 - b) Allotment grounds inc. footpath
- 11. To discuss ideas for Community Allotment Project**
- 12. To receive reports following routine inspections and agree any actions**
 - a) Moorings
 - b) Slipway

- c) Allotments

13. Correspondence and Consultations

- a) To note general correspondence

14. Other Matters (information only)

- a) Receive SAM2 Data
- b) Sutton Hall

15. Reports from Parish Councillors (for information only)

16. Items for the next agenda

17. To confirm date of next meeting: Tuesday 11th August 2026 at 7pm at Sutton Village Hall

18. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matter:

- a) Slipway sale