



# SUTTON PARISH COUNCIL

Tel: 07450964574  
Chair: Lynne Daulby

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Parish Clerk: Cherrie Woods

## To Members of the Council,

You are hereby summoned to attend a meeting of Sutton Parish Council on

**Tuesday 11<sup>th</sup> August 2026 at 7pm at Sutton Village Hall** for the purpose of transacting the following business:

***Cherrie Woods, Parish Clerk 4<sup>th</sup> August 2026***

- 1. To consider accepting apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. To confirm the minutes of the meeting held Tuesday 14<sup>th</sup> July 2026**
- 4. Public Forum**
  - a) County Councillor
  - b) District Councillor
  - c) Chairperson (L Daulby)
  - d) Public

*(As per standing order item 20c, Public Participation time shall not exceed 15 minutes and no one person shall speak for more than 3 minutes, in both cases unless directed otherwise by the chair.) Questions do not require a response (item20d)*
- 5. Action Log**

Receive action log
- 6. To consider any applications for co-option to the Council**
- 7. Planning (including applications received after publication of the agenda)**
- 8. Finance**
  - a) To receive bank reconciliation up to 31<sup>st</sup> July 2026
  - b) To **note** payments since the last meeting (payment list attached)
  - c) To **note** receipts since the last meeting (receipt list attached)
  - d) To receive and consider the payments list and resolve to **approve** payments. (payment list attached)
  - e) To **approve** any additional payments after publication of the agenda.
  - f) To note payments made since the last meeting under delegated authority

*(Urgent expenditure of up to £500 may be authorised by the clerk, notwithstanding any budgetary provision. Item 4 financial regulations)*

  - g) Consider any grant applications received
- 9. Allotments**
  - a) Consider adopting an allotment policy
  - b) Consider updates to tenancy agreement and rules and regulations and agree any changes.
  - c) Discuss and agree fees for 26-27 and 27-28
  - d) Discuss potential topping of plots 14 & 15 and agree any actions
  - e) Consider a 5mph speed limit on the public footpath/access to the allotments together with a slip hazard warning signage
  - f) Consider improvement of public footpath to reduce slippery conditions in the wet weather.
- 10. To consider restoration/treating of bench by the 'Sutton sign' (deferred from last meeting)**

**11. Correspondence and Consultations**

- a) To note general correspondence (County Council Letter & Memorial Plaque request)

**12. Other Matters (information only)**

Village Pond

Trees for allotment project

**13. Reports from Parish Councillors (for information only)**

**14. Items for the next agenda**

**15. To confirm date of next meeting: Tuesday 15<sup>th</sup> September 2026 at 7pm at Sutton Village Hall**

**16. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matter:**

- a) Slipway sale
- b) To discuss Boatyard Licence (September-November 26) and its terms and agree any actions.